

Hong Kong Christian Service
Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)

Job Vacancy Form

- Please read through the Notes to Employers and Statement of Purposes for Personal Data on page 1 and 2.

- Please fill up this form in English and send the completed form to CHEER by fax: 3106 0454 or email: cheer@hkcs.org For enquiry please contact 3106 3104.

*Delete inappropriate item

Part I : Employer Information (Items will be showed in the post))

1. Company Name : Noble Spirit Limited T/A Life Solutions	2. Trade : Water Dispensers
3. Company Address: Unit A, 9/F, Roxy Industrial Centre, 58-66 Tai Lin Pai Road, Kwai Chung, NT.	
4. Contact Person : *Miss / Ms / Mr Ricky Chan	
5. Tel. No.: 22775602	6. Email Address: rickyc@lifesolutions.com.hk
7. Fax No.: 27783280	

Part II : Vacancy Information

8. Job Title : Workshop Logistic Assistant	9. No. of Vacancy(ies) : 2												
10 Job Duties : He/she will be assisting our technicians in delivery and installation of water dispensers and/or filtration systems.													
11. Contract of Employment: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time													
12. Work Place (if different from Item 3 –Company Address above): any districts in Hong Kong SAR.													
13. Working Hours : 48 Working days per week <input type="checkbox"/> Shift Holiday <input checked="" type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) Monday – Saturday 8:30am – 5:30pm <input type="checkbox"/> Shift work, working hours : _____, _____ hours per day													
14. Basic Salary : HK\$ 17,000 per *month / week / day / hour / piece <input type="checkbox"/> plus Commission around \$ _____ <input checked="" type="checkbox"/> other benefit(s) / allowance(s) Bank Holidays, Medical cards, 10 days Annual leave, MPF													
15. Required Education : <input checked="" type="checkbox"/> No requirement <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____) <input type="checkbox"/> Secondary (Completed Secondary _____) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)													
16. Working Experience : Not required													
17. Language Requirement : (please take into account the genuine job requirement)	<table border="0"> <tr> <td>Ability to Listen & Speak</td> <td>Ability to Read & Write</td> </tr> <tr> <td>Cantonese <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil</td> <td>Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil</td> </tr> <tr> <td>English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil</td> <td>English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil</td> </tr> <tr> <td>Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil</td> <td>Others (Please specify: _____)</td> </tr> <tr> <td>Others (Please Specify: _____)</td> <td><input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil</td> </tr> <tr> <td><input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil</td> <td></td> </tr> </table>	Ability to Listen & Speak	Ability to Read & Write	Cantonese <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil	Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil	English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil	English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil	Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil	Others (Please specify: _____)	Others (Please Specify: _____)	<input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil	<input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	
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18. Other Entry Requirements:

He/she must be able to physically lifting heavy goods with pollte manner.

Part III: Job Application Method

Applicants can apply the vacancy by:

Contact ~~*Ms / Miss~~ / Mr Ricky Chan at

*Tel / ~~E-mail~~ 22775602

Send the resume to ~~Ms / Miss~~ / Mr* Ricky Chan at

* ~~Tel / Fax / Post~~ / E-mail * rickyc@lifesolutions.com.hk

Part IV: Declaration

1. Our company / I authorize CHEER to post the above job vacancy(ies) for recruitment purpose.
2. Our company / I understand that the acceptance and display of this job advertisement by the CHEER should by no means be construed as the job order has fully complied with requirements of the Minimum Wage Ordinance. Our company / I shall be responsible for ensuring that the terms of the post concerned are in line with the Minimum Wage Ordinance..

Company Representative/Employer: RICKY CHAN
(Full name in Block Letters):

Co. Rep. /Employer Signature or Company Chop: 



Date: 2024-08-09

For Official Use Only :

Received by : _____ Date: ____ (DD) ____ (MM) ____ (YY) Valid until (2 months): ____ (DD) ____ (MM) ____ (YY)